

## Meeting



## TOWN OF NORTH ANDOVER

## FINANCE COMMITTEE

## Meeting Minutes

Meeting Date: May 15, 2012

**Location:** Town Hall, First Floor  
Conference Room

**Meeting called to order: 6:45**

Alan LeBovidge AL, Chairman	X	Ramsey Bahrawy- RB	
Tom Dugan TD, Vice Chairman	X	Robert Norbedo-RN	X
Ben Osgood-BO	X	Matthew Remis-MRem	X
Dan Leary -DL	X		
Peter Besen-PB	X	Pat Sifferlen, PS, Admin	X
Donald Elliot DE	X		

### Non FinCom Members in Attendance

OTHERS: -Donald Stewart (DS), Lyne Savage (LS), Laurie Burzlap (LB)

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**Note: All FINCOM votes are subject to change upon receipt of new information.**

**Note: Documents used in this meeting are listed in Document Table, herein.**

## II. Previous Minutes Approved

DATE

## AGENDA ITEM: A. DISCUSSION AND VOTE WARRANT ARTICLES

Discussion: -AL Received email from Town Manager in regards to meeting last week he had issue about votes being valid because it was not posted on agenda. Spoke to Joyce and thinks we should revote on articles.

**Article 9 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 9, Seconded by MR.**

**Vote: Y6, N 0 unanimous, passed**

**Article 10 Vote Taken: Motion by MR to have FINCOM Vote favorable action for Warrant Article 10, Seconded by RN.**

**Vote: Y6, N 0 unanimous, passed**

**Article 12 Vote Taken: Motion by BO to have FINCOM Vote unfavorable action for Warrant Article 12, Seconded by MR.**

**Vote: Y6, N 0 unanimous, passed**

**Article 16 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 16, Seconded by DE.**

**Vote: Y6, N 0 unanimous, passed**

**Article 17 Vote Taken: Motion by DE to have FINCOM Vote favorable action for Warrant Article 17, Seconded by RN.**

**Vote: Y6, N 0 unanimous, passed**

**Article 18 Vote Taken: Motion by DE to have FINCOM Vote favorable action for Warrant Article 18, Seconded by BO.**

**Vote: Y7, N 0 unanimous, passed**

**Article 19 Vote Taken: Motion by MR to have FINCOM Vote favorable action for Warrant Article 19, Seconded by RN.**

**Vote: Y6, N 0 unanimous, passed**

### **Article 20 Discussion**

AL we were going to reduce Stabilization by 100k to give School Dept Thought School dept was in favor of this. I contacted Chris Hottell (Superintendent) he sent email to Fincom (see attached) he was willing to give up positions to maintain town managers budget.

LB School Committee budget has not changed since our last meeting.

LS amending FY13 budget would make a structurally unsound budget the budget presented was structurally sound.

AL what is the 200k in stabilization for?

LS putting into reserve for future issues.

AL putting 25K in the OPEB is a drop in the ocean we fill town could use that elsewhere. Also putting 25K in the Capital Stabilization fund would require a 2/3 vote from Town Meeting to take out. Thought we were helping Town manager by putting into Finance Committee Reserve would make it easier for him to access funds and be more cost efficient.

DL Are there 2 funds being set up with 50K?

LS General Maintenance (CIP) is for small projects around town buildings. Operational is to start setting money aside for larger repairs. CIP general building maint is defined this year for carpets, tearing down wood structures at Police Station & Bradstreet.

by putting in stabilization Town Meeting has control of how funds used.

MR I think we should keep how we voted do what is right

**Article 20 Vote Taken: Motion by AL to accept the General Fund Appropriation FY13 with 2 amendments take the 25K in Capital Stabilization fund and the 25k in the OPEB fund and transfer the 50k to the Finance Committee Reserve. Seconded by TD**

**Vote Y 6 N 1 (MR) unanimous, Passed**

**Article 21 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 21, Seconded by MR.**

**Vote: Y7, N 0 unanimous, passed**

**Article 22 Vote Taken: Motion by MR to have FINCOM Vote favorable action for Warrant Article 22, Seconded by BO.**

**Vote: Y7, N 0 unanimous, passed**

**Article 23 Vote Taken: Motion by DL to have FINCOM Vote favorable action for Warrant Article 23, Seconded by MR.**

**Vote: Y7, N 0 unanimous, passed**

**Article 24 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 24, Seconded by MR.**

**Vote: Y7, N 0 unanimous, passed**

**Article 26 Vote Taken: Motion by MR to have FINCOM Vote Unfavorable action for Warrant Article 26, Seconded by BO.**

**Vote: Y6, N 0 A 1 unanimous, passed**

Discussion Td not a good plan of financing to achieve goal.

BO Town of Concord payback was 7 yrs we are at 11 yrs not financially sound.

LB some of these items are at end of life this was a way of getting work done.

TD we would be paying a 40% mark up.

**Article 27 Vote Taken: Motion by RN to have FINCOM Vote favorable action for Warrant Article 27, Seconded by BO.**

**Vote: Y7, N 0 unanimous, passed**

**Article 28 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 28, Seconded by MR.**

**Vote: Y7, N 0 unanimous, passed**

**Article 29 not voted on yet**

**Article 30 Vote Taken: Motion by BO to have FINCOM Vote favorable action for Warrant Article 30, Seconded by RN.**

**Vote: Y7, N 0 unanimous, passed**

**Article 31 Vote Taken: Motion by BO to have FINCOM Vote Unfavorable action for Warrant Article 31, Seconded by RN.**

**Vote: Y7, N 0 unanimous, passed**

### DOCUMENTS PROVIDED AT MEETING

ITEM #	TYPE	FROM	TO	SUBJECT	COMMENTS
1	Letter	Chris Hottell	Fincom	Budget	
2	Warrant	Joyce Bradshaw	Fincom		
3					

ITEM #	ACTION ITEM	INDIVID.	COMPL. DATE	STATUS

**ACTION ITEMS**

**C=Complete**

**Article 25 CIP Plan**

**Line Item 1 Roadway Improvements (476,700.00)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 1, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 2 Sidewalk Reconstruction (50,000.00)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 2, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 3 Building Maintenance (50,000.00)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 3, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 4 Replace Fire Chief (34,000)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 4, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 5 Mobile Data Terminals (90,258)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 5, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 6 General IT (40,000)**

**Motion by MR have FINCOM Vote Favorable action on CIP item 6, Seconded by BO  
Vote: Y7 N 0 unanimous**

**Item 7 School Dept IT (165,098)**

**Motion by RN have FINCOM Vote Favorable action on CIP item 7, Seconded by BO  
Vote: Y6 N 1 unanimous**

**Item 8 Design work (Central Office & Kittridge School Gym (359,500)**

**Discussion**

**AL 2 issues 1) was told building was no good, 2) should we just tear down and rebuild  
Td Town needs a more defined plan with cost and off set savings  
DS didn'**

**Motion by MR to amend Item 8 to Kittridge School Only(90,000) and have FINCOM Vote  
Favorable action on CIP item 8, Seconded by BO**

**Vote: Y7 N 0 unanimous**

**Item 9 Water Main Replacement (573,000)**

**Motion by DE have FINCOM Vote Favorable action on CIP item 9, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 10 Water Meter Installation (60,000)**

**Motion by BO have FINCOM Vote Favorable action on CIP item 10, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 11 Flocculation & Sedimentation Building (65,000)**

**Motion by BO have FINCOM Vote Favorable action on CIP item 11 Seconded by DE  
Vote: Y7 N 0 unanimous**

**Item 12 Concrete Repairs and Coating (97,000)**

**Motion by TD have FINCOM Vote Favorable action on CIP item 12, Seconded by DL  
Vote: Y7 N 0 unanimous**

**Item 13 Rea's Pond Sewer Pump Station Replacement (250,000)**

Motion by DE have FINCOM Vote Favorable action on CIP item 13, Seconded by BO  
 Vote: Y7 N 0 unanimous

**Item 14 School St & Bunkerhill Sewer Replacement (100,000)**

Motion by DE have FINCOM Vote Favorable action on CIP item 14, Seconded by MR  
 Vote: Y7 N 0 unanimous

**Item 15 Osgood St. Sewer Preliminary Design (300,000)**

Motion by MR have FINCOM Vote Unfavorable action and to amend item to read (0)  
 on CIP item 15, Seconded by BO Vote: Y7 N 0 unanimous.

**Discussion on Item 15**

In order to apply for grants you need a define plan for area that could give you  
 100% payment

MR would love to see plan as to what corridor would like

Td have asked for old plan to see what it would look like

**AGENDA ITEM: D. New Business**

Discussion: No new items.

**V. Adjournment-**

Motion: DE	Unanimous
Seconded: RN	Time: 9.00

**IV. Next Meetings**

May 22, 2012

**DOCUMENTS PROVIDED AT MEETING**

**ACTION ITEMS**

**C=Complete**